

**NOTICE OF 2023 GCPOA**  
**ANNUAL GENERAL MEMBERSHIP MEETING**

**6:00 p.m. Tuesday, October 24, 2023**

and

**Board Meeting immediately following the conclusion of the Annual Meeting**

The Annual Meeting for Glendower Court POA will be held in person at The Women's Institute 2202 Avalon Place, Houston TX 77019 and may be observed virtually via Zoom, on Tuesday, October 24, 2023. The meeting will begin promptly at 6:00 p.m.

The item to be voted on by the membership at the Annual Meeting is the election of two new Directors. This election will also include new committee appointments. It is essential that each lot owner who plans to attend via Zoom, or who cannot attend for any reason, send in their Proxy before October 23, 2023. We need your Proxy to help ensure that we have a quorum before the meeting starts, and for the election. Every vote counts. We will have paper Ballots at the meeting for those attending in person, and we will count Proxies received, but Zoom participants will not be allowed to vote via Zoom because of state law requirements that we preserve the voting records. Therefore, for your vote to count, you need to either be present at the meeting or have sent in your Proxy before the meeting starts. You may revoke your Proxy if you decide to attend the meeting in person. The Zoom link will be emailed to all members and posted on the website [www.GlendowerCourt.org](http://www.GlendowerCourt.org) under **LATEST NEWS** on the homepage in advance of the meeting.

**Notice of Board Meeting.** Immediately after the Annual Meeting adjourns, the new Board of Directors will meet in person to elect the Officers, including VP and President Elect and to adopt the Budget and set dues for the coming year. The membership is entitled to stay and observe the Board Meeting but may not participate in those discussions. The time for the membership to ask questions is during the Annual Meeting or at the conclusion of the Board Meeting.

Please find enclosed:

1. AGENDA and initial Proposed Slate for the Board of Directors and Committee Chairpersons
2. PROXY
3. Return ENVELOPE.

The Agenda for the Annual General Membership Meeting will include the following items:

- Report from Constable Alan Rosen's office
- Treasurer's Report & Review of the Proposed Budget for 2024
- Annual Elections: Board of Directors (2 members) & Committee Chairmen appointments
- Neighborhood Sewer & Street Reconstruction Update
- Committee Reports & Announcements
- Other business as may come before the membership.

**Glendower Court POA**  
**P. O. Box 541346, Houston, Texas 77254-1346**  
**Tel 713.807.1787 [GlendowerCourt.org](http://GlendowerCourt.org)**

Meeting documents are posted on our website at [www.GlendowerCourt.org](http://www.GlendowerCourt.org).

INSTRUCTIONS: Please return your signed PROXY in the envelope provided. If you prefer to sign, scan and email your PROXY instead, you may do so. Email it to [info@GlendowerCourt.org](mailto:info@GlendowerCourt.org) or fax it to 713-807-1790. You may also hand-deliver your forms before the meeting to Lynn Baird, Director, 2215 Salisbury Lane, 77019. By executing the Proxy, your appointed proxy may vote on your behalf on other matters that may be brought up at the meeting. If you have sent in a PROXY and then attend the meeting in person, you may revoke your proxy when you arrive. If you are not sure whether you will attend or not, please send in your PROXY. Please return proxies as soon as possible, and no later than by October 23 at 5 pm.

For more information about the meeting or for help with any other neighborhood matter, please contact us at [info@GlendowerCourt.org](mailto:info@GlendowerCourt.org) or 713-807-1787.

Thank you,

Steven Carter, President  
Glendower Court POA

#### PROPOSED SLATE OF DIRECTORS & OFFICERS FOR 2023-2024 TERM

As of the date of this Notice of the General Meeting of Members of the Glendower Court Property Owners Association on October 24, 2023, the following members will stand for election to the Board of Directors:

Jonathan Eads  
TBD (2<sup>nd</sup> Director)

Kathryn Ketelsen, the incoming President, does not stand for election because Art. 7.5.2 of the Bylaws states that the current Vice President/President Elect succeeds to the position of President in the next term.

Steven Carter, the outgoing President, will move to the ex-officio position of Past President and does not stand for election.

At the conclusion of the annual meeting, the directors will elect the officers.

#### 2024 PROPOSED COMMITTEE CHAIRPERSONS

Architectural Review	Grant Kaiser (Chair), Jay Jones & George Kelly
Beautification	TBD
Directory	Darlene Beauvais
Legal/Enforcement	Doug Paisley
Public Works	Frank Rynd
Social	Kathy O'Neil
Patrol	TBD

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**GLENDOWER COURT**  
**PROPERTY OWNERS ASSOCIATION**

**2023 Annual Meeting Proxy**

I hereby appoint \_\_\_\_\_ (or **Michael Connolly**, Secretary of the Association, if a name does not appear) as my proxy to cast my vote to: elect the Directors, President-Elect, and committee members for the 2023-2024 term, approve the May membership meeting minutes; accept the Treasurer's report; ***and vote on any other matters at the meeting on my behalf; and otherwise represent me*** at the 2023 Annual Meeting of Members of the Glendower Court Property Owners Association on Tuesday, October 24, 2023 (and any adjournments thereof), with the same effect as if I were present and voting at the meeting.

\*\*\*Only one owner per property need sign.\*\*\*

Date: \_\_\_\_\_  
(**REQUIRED** to be valid)

\_\_\_\_\_  
Member's **Signature**

\_\_\_\_\_  
Member's **Printed Name**

\_\_\_\_\_  
Glendower Court **Property Address**

\_\_\_\_\_  
Email Address (optional)

**Instructions:**

**Proxies must be received by mail, fax or email no later than 5 p.m. on October 23, 2023.** Or, your appointed proxy may turn in your form at the beginning of the meeting.

Please return this signed form by one of the following methods:

- By US mail to: Glendower Court POA, PO Box 541346, Houston, TX 77254, or
- By email to [info@GlendowerCourt.org](mailto:info@GlendowerCourt.org), or
- By Fax to 713-807-1790, or
- By hand delivery to Lynn Baird, 2215 Salisbury Lane.

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# Glendower Court Property Owners Association

Tuesday, October 24, 2023

6:00 p.m.

Women's Institute, 2202 Avalon Place, Houston TX 77019

Zoom Link is posted at [www.GlendowerCourt.org](http://www.GlendowerCourt.org)

## Agenda

1. Call to order and certification of a quorum *Steven Carter, President*
2. Welcome & Neighbor Introductions *Steven Carter, President*
3. Approval of Minutes of the 2022 Annual Meeting *Michael Connolly, Secretary*
4. Treasurer's Report *Mike Halow, Treasurer*
5. Annual Elections for the Board of Directors 2023-2024 and Committee Chairmen
6. Committee Reports & Announcements
  - a. Beautification / Esplanades *Kathryn Ketelsen*
  - b. Social *Kathy O'Neil*
  - c. Directory *Darlene Beauvais*
  - d. Other Reports
7. Other Business *Steven Carter, President*
8. Adjournment

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